

# Spectator Control Marshal Instructions

The primary responsibility of a Spectator Control Marshal is the safety of spectators by keeping anyone from entering an active stage, and behind properly placed banner tape that designates safe/unsafe locations to watch the race.

## When you arrive

- When you first arrive at your assigned area, put up all downed banner tape. We can't always tie the banner up when we put it out, so it may be bunched up under a rock at one side of the road.
- Park your car safely on one side of the road and around 50 ft. from the stage so emergency vehicles can get through if/when needed.
- Put up "no parking this side of road" signs on side of road that spectators are not to park on. Put up "no parking past this point" signs at a location that will allow room for about 10 cars after the radio. You will have the following cars to park close to the spectator area in this suggested order:
  - Medical, radio, control captain, possible 3-5 designated Rally America media people, possible Forest Service employee, possible law enforcement, possible LEO, possible RANSAC, possible emergency vehicle and possible handicapped spectators.
- Each Spectator Control Marshal must wear the provided vest. This identifies you to the public as A) someone who belongs there, and B) that something is going on that they should stop and ask about it.

## What to expect

We want to make sure you are familiar with what is going to happen throughout the day.

- Be prepared for a long day by bringing food, drinks (no alcohol), warm clothes/shoes, flashlights & batteries, camera, chairs, FRS radios if you have them, a scanner if you have one, toilet paper & Kleenex, and fill up the gas tank before you meet your crew.
- Once the "000" lead car goes by, the stage road is generally considered to be closed to civilian traffic, and you should not let any civilian vehicles onto the course. This is especially important after the course opening vehicles (see below) start to go by.
- Next you will see a few vehicles called Course Opening vehicles, sometimes referred to as "lead cars" or "zero cars." There is usually three, with the triple zero (will have 000 on the side) being the first lead car about one hour before the rally cars. The 000 should slow down or stop when he sees you to make sure everything is ok. If you need them for any reason signal them to stop with your Red Cross sign. If everything is good, then show the OK sign on the back.
- The 00 will be next about 30 minutes before the rally cars. They won't stop and will probably be driving a little faster, but if needed can be flagged down with the Red Cross. Otherwise, it's the OK sign again.
- The last lead car will be the 0 car about 10 minutes before rally cars and they can travel at about 75% of competitor speed. They are the last check to make sure the course is ready for competitors, but if needed do not hesitate to show them the Red Cross and let them know your concerns.
- Then it's the rally cars, at speed, who expect the course to be safe and clear. So be ready and be safe. Do not stand anywhere that might be considered a high impact zone, such as the outside of corners, or behind the banner tape as they can overshoot or miss turns. The rally cars are usually started in 1 minute intervals, but sometimes the first couple are in two minute gaps. Cars at the rear of the field can spread out quite a bit as well.

## Your role as a spectator marshal

As a spectator marshal, it is your role to make sure the crowd remains safe, controllable, and that spectator cars are parked in an orderly and safe manner. Of note:

- 1) Listen to instructions provided to you by your Spectator Captain and assist them in setting up the spectator area per the map and instructions provided to them.
- 2) Don't allow any local traffic or resident on a closed stage road.
- 3) Allow spectator to park their cars only on one side of the road. Generally, this will be on the right side of the road with the car facing the stage road.
- 4) Ensure that the spectators are standing in a safe location.
- 5) Spectators must NEVER stand behind RED banner tape. This indicates an area of potential "run-off" for a competitor car.
- 6) Try to maintain control of the crowd. If you feel the crowd has become unruly or out of control, please notify your Spectator Captain or other officials that may be nearby.
- 7) Encourage the spectators to pack out any trash that they brought in.
- 8) **Do not allow casual spectators to "help" a competitor in distress, i.e. stuck in a ditch etc. You, as registered Marshal, may try, but only if you feel safe in doing so. Remember that another car is only 1 minute back.**

Tact, common sense, and patience are the attributes of an outstanding Course Marshal. Be courteous to local residents in explaining what is going on and why access is denied. Your Spectator Captain will have copies of the road permits and documentation from the state and/or county agencies providing the authority to restrict public access, which can be shared with resident if an issue arises. A better method is to suggest they watch a few cars. As the rally cars pass at speed most people will understand that they need to wait until the road is opened for normal traffic.

### **Stopping a stage**

**Stage stoppage is to be used only as a last resort and the situation cannot be resolved by any other means. Only use this action if the civilian traffic does not cooperate or if you feel the safety of the location and situation is in jeopardy.** Situations where this might be considered include a civilian vehicle entering the stage or already on stage, or very unruly civilians at your location.

If stage stoppage is called for, display the provided Red Cross sign, to the next approaching competition vehicle. If you must use the Red Cross, don't simply hold it up and expect the rally driver to see it because they will not be looking for you. You will need to wave it around, jump around or anything else that draws attention to yourself. But still be SAFE. Competitors have procedures to follow if this occurs. Explain the situation to the competitor and allow the competitor procedures to take effect. Do not give instructions to the competitors unless instructed to do so by Net Control or Rally Officials.

Despite the organizers taking all reasonable precautions, unavoidable accidents can happen. In respect of these, you are present at your own risk.

<p><b>DON'T</b></p> <ul style="list-style-type: none"> <li>• Stand on the stage road</li> <li>• Stand below the level of the stage road</li> <li>• Stand in front of arrows or signs</li> <li>• Stand in Prohibited Areas</li> <li>• Stand or sit on or near log piles, walls or fences</li> <li>• Sit close to the edge of the stage road</li> <li>• Block escape routes</li> <li>• Be distracted</li> <li>• Play games with your safety or that of the drivers</li> <li>• Remove Stage signs or arrows</li> <li>• Be the one to stop the Stage</li> </ul>	<p><b>ALWAYS</b></p> <ul style="list-style-type: none"> <li>• Expect the unexpected</li> <li>• Listen for approaching cars</li> <li>• Remain alert</li> <li>• Leave yourself room to move quickly</li> <li>• Try to keep behind something solid</li> <li>• Keep children under supervision</li> <li>• Keep dogs on a lead</li> </ul>
<p><b>KNOW THAT</b></p> <ul style="list-style-type: none"> <li>• The unexpected can happen</li> <li>• If you ignore Marshals instructions the stage will be stopped</li> </ul>	<p><b>PLEASE PROTECT</b></p> <ul style="list-style-type: none"> <li>• Yourself</li> <li>• Others around you</li> <li>• This Stage</li> <li>• Rallying</li> <li>• Motor Sport</li> </ul>

**A note about cameras.** We don't mind you taking photos but do remember you are there to keep the rally safe. So please keep a watch over your marshal location and others around you, and do not wander away from your assignment.

## **Media**

There will be ARA approved and waived media in various spots along the route. These media people will have credentials as proof of approved stage access.

**Unrestricted Media** - will have a Blue Media Vest, designated for seasoned motorsports media professionals with extensive rally experience. Members of the press with unrestricted access are permitted to work from any location that adheres to the ARA media policy on safety.

**ARA Media** – Will have an Orange Media Vest, with similar restrictions to Unrestricted Media.

**Restricted Media** – will have a Red Media Vest, designated for media with limited rally or motorsports media experience. Restricted media is not to be outside of the yellow marked safety area for spectators.

Course opening vehicles and any nearby stage marshals will ensure that they are in safe areas. Should they determine that any media is in an unsafe location, they will immediately advise the media member to relocate to a safe area.

Media, regardless of their credentials, must never be located in areas identified as prohibited or unsafe and if found there, risk having their media credentials revoked. This also applies to areas behind red banner tape.

If there is a member of the media that has entered a prohibited or unsafe area, you should contact them and recommend they move to a safer location. You can note their vest number, take a photo of them in the unsafe location, and forward that information to the media coordinator or any of the rally organizing staff.

## **When to leave**

NEVER assume that since you've seen no racers for a while that they are done. After the rally cars are done, you will see a parade of trucks, called Sweeps, go by. Even though the competitors are done, the road may not be open yet.

Some stages are used more than once, so if that's the case you will remain in place until after the next run through. Your spectator captain should go over that with you before you start as well as at registration.

The best way to tell if you are free to go is by the Green Light vehicle. This is a car or truck that will have some sort of flashing GREEN lights on it and when you see the Green Light vehicle with the green lights flashing, the road is now open either direction. You may see the Green Light vehicle without lights flashing and if so, the road is not open.

Please wait for instructions from your Spectator Captain regarding leaving. There are two reasons for this. You may have another assignment after this one and this keeps all the workers together. Secondly, we never want to leave anybody in the woods unaccounted for and if we don't know where you are, we will send someone looking for you.

If instructed to do so, please remove any banner and signs at your marshal location before you leave for the night. Sometimes some of the roads will be used again the following day of the rally, so when in doubt, leave the banner.

**It is our goal to leave the forest cleaner than when we started! Please pick up your trash and bring it back to town to dispose of. Encourage others that may be at that location to do the same.**

**One last thing: Be sure to enjoy your experience. Your support is very much appreciated.**

**Thank you for assisting as a volunteer for the Rally! Without your assistance, rally events like this could not happen. The 100AW Organizing committee feels that our volunteers are the most valuable part of the rally and would like to receive feedback on how we can make your volunteer experience more enjoyable.**