



SERVICE AREA RISK ASSESSMENTS

Service Area Risk Assessments

Responsibilities for Health and Safety on the Event

All Competitors, service personnel, officials shall:

- make themselves familiar with and conform to the Event's Health and Safety Policies and Practices
- observe all safety rules and relevant codes of practice
- wear appropriate safety equipment and use appropriate safety devices
- follow appropriate instructions given by persons responsible for health and safety
- report to an event official any hazard, observed accident or damage to property or equipment irrespective of whether or not people are injured.
- report all accidents and near misses which they have seen relating to the event.
- Submit any suggestions for Health and Safety improvements to the organisers.

Service Area Fire Procedure

If a fire breaks out it is most likely to be at a vehicle being worked on in the service area.

- If this is the case, then the service crew should initially fight the fire with their own extinguishers.
- If this is not, or appears that it may not be, sufficient to quickly deal with the fire then a wider alarm should be raised by shouting to gain the attention of a marshal who will bring the event provided extinguishers in to fight the fire as well.
- Alerting a marshal or steward will also mean that, if necessary, the fire brigade can be summoned by Rally Control.
- If the fire is other than a vehicle fire, alert a marshal immediately
- They will bring the event provided extinguishers and if safe to do so, deal with the fire.
- If necessary, the fire brigade can be summoned by Rally Control.

Service Area Risk Assessments

The Service Area is the location for many personnel along with operations that carry significant potential risk. These include vehicle repair operations, fire, moving vehicles and operations involving lifting and supporting loads. This exposes all attendees at the service area event to risk if not managed correctly. Below are the risks the event foresees and the current precautions and controls put in place to prevent incidents. This document is to be made available to all competitors, service crews and rally officials.

At Risk	Precautions/Controls
All users	Ensure adequate ventilation by leaving doors open. Engines not to be left running.
Hazards	Noise check to be carried out away from scrutineering area.
Toxic Vehicle emissions	
Noise	
Risk Evaluation	
Low	

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At Risk	Precautions/Controls
All service area users	Only jack or use stands on a firm stable base or jacking board. No-one to work under a vehicle only supported on a jack, Stable jack stands must be used.
Hazards	
Crush injuries	
Risk Evaluation	
High	

At Risk	Precautions/Controls
Service Crews	All service crew to wear PPE as directed by their crew chief. To prevent cars falling on mechanics; only experienced people should work on cars. Any work under a jacked-up vehicle should only be carried out when axle stands, or other permanent supports are in place, and the vehicle is on ground, suitable to take the weight of the jack, stand or support without overturning. Safe working practice is the responsibility of each crew member and their service supervisor. All rally marshals and officials will monitor that the service crews act in a responsible manner. Breaches will be reported to the Clerk of Course or the Environmental Scrutineer. Refuelling within the general service area is banned and a specific area is provided and is under the control of the environmental scrutineer. A time allowance for this is included in all cases within the first road section after each service. First Aid cover provided within start/service area.
Hazards	
Slips or Trips	
Injury from use of hand tools	
Burns from hot exhausts or other Engine parts	
Contact with oil, fuel or other potentially corrosive fluids	
Impact with moving vehicle	
Risk Evaluation	
Medium	

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At Risk	Precautions/Controls
Marshals	One-way System and a mandatory speed limit will be in place within the Service area. All marshals must wear high visibility clothing. The proximity of all facilities at this venue means that all personnel must take extra care when in the vicinity of cars and equipment. Marshals to enforce driving standards and report any issues to a senior official if concerned with any issues caused by competitors or service crews. Medical cover provided within start/service area.
Hazards	
Impact with moving vehicles	
Risk Evaluation	
Medium	
PPE	
Safety Footwear Hi-Viz	

At Risk	Precautions/Controls
All users	All electrical equipment and extension cables well maintained and checked prior to use. Extensions fully uncoiled to prevent overheating. Residual current devices (RCD) used where appropriate. Fire extinguishers on site.
Hazards	
Electrical Equipment (PA's, Office Equipment, generators, etc)	
Risk Evaluation	
Low	

At Risk	Precautions/Controls
Public	Appropriate warning notices will be displayed at all access points. Unaccompanied children are not allowed. One-way system and a speed limit within the Service area. Marshals to be pro-active when aware of any problems/concerns over spectators within the service area. Competitors and service crews should be aware of possible spectators and of the high risk that occurs when moving vehicles within these areas, and therefore great care should be taken. Speed limits must be observed, and a banksman should be used when the vehicles are reversing. Medical cover provided within service area.
Hazards	
Impact with moving vehicles	
Risk Evaluation	
High	

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At Risk	Precautions/Controls
Environment	Any spillage of oil or other fluids could enter watercourse or drains. Service crew must ensure that any work of this nature is carried out at a safe distance from these areas and that a spill kit is used in the event of any spillage. Any used spill kits to be disposed of in appropriate manner. All work must be carried out on a ground sheet. Any breaches to be reported by marshals/officials to the Clerk of Course and the environmental Scrutineer.
Hazards	
Spillages Fire	
Risk Evaluation	Refuelling within the general service area is banned and a specific area is provided and is under the control of the environmental scrutineer. A time allowance for this is included in all cases within the first road section after each service. Extinguishers and spill kits on hand at re-fuel. The areas of the Management service refuel area that are identified as being susceptible to run off of any spilt fuel must be bunded such that any spilt fluids are contained on hard standing and can be adequately cleaned up. General litter should not be forgotten, and the service crews should ensure that any litter is disposed of in the bags provided or taken home.
Low	