



BOURNEMOUTH & DISTRICT CAR CLUB
Present

Challenger Stages 2025

Marshal's Instructions

15th & 16th November 2025

Held under the General Regulations of The Motorsport UK Ltd (incorporating the provisions of the International Sporting Code of the F.I.A.)



WARNING TO THE PUBLIC MOTOR SPORT CAN BE DANGEROUS

It is a condition of admission that all persons having any connection with promotion and/or organisation and/or conduct of the meeting, including the owners of the land and the drivers and owners of the motor vehicles and passengers in the vehicles, are absolved from all liability arising out of accidents causing damage or personal injury (whether fatal or otherwise) however caused to spectators.

1. WELCOME & PURPOSE

Thank you for assisting Bournemouth & District Car Club with the running of the Challenger Stages Rally 2025. Your support is sincerely appreciated. Marshals are an essential part of every rally team — without your dedication and professionalism, this event simply could not run.

Your primary duty is to ensure the safety of everyone on the stage while always maintaining your own personal safety. Safety — both for you and for competitors — is our highest priority. More experienced marshals will be allocated to key points, and new or less experienced marshals will be buddied with experienced colleagues as part of Motorsport UK's marshal training pathway.

This event takes place on closed roads within private land and is not open to spectators. We operate under strict conditions and with the cooperation of our venue partners, so please help us maintain the highest possible standards by following all instructions issued by the organisers, Motorsport UK officials, and the Event Safety Team.

Please remember that you are representing the sport and the organising club. Act responsibly, follow procedures carefully, and help us ensure that rallying can continue at this venue in the future.

The formal Marshals' Briefing will take place at Marshal Signing-On, opposite *Knife Edge*. Please ensure you have completed signing-on before the briefing begins, as only signed-on marshals are covered by MSUK insurance.

All marshals will receive:

- A copy of the Safety Plan or digital access via the Sportity app (access code provided in final instructions).
- Their assigned post details and any venue-specific notes.
- A set of instructions covering emergency procedures, red flag use, and communication channels.

You must be at your designated post at least 45 minutes before the stage start time and remain there until authorised to stand down by the Stage Commander or Closing Car.

The Sportity app will be used for official notices and documents; the access code is **Challenger2025**

Results are available throughout the weekend using the following link:

<https://www.rallies.info/res.php?e=662>

2. SIGNING-ON & ALLOCATION

Date	Time	Activity
Saturday 15 th November	10:30-11:30	Signing-on
Saturday 15 th November	11:30-11:45	Briefing
Sunday 16 th November	06:45-07:30	Signing-on
Sunday 16 th November	07:30-08:15	Briefing

You must complete online signing-on before allocation; otherwise, you will not be covered by Motorsport UK insurance and will be turned away.

3. ARRIVING AT YOUR POST

On signing-on, the Chief Marshal will brief you on your post. Use the stage maps within the Safety Plan to locate your position and ensure your vehicle is parked at least 30 metres from the live stage, in a safe and non-obstructive location.

When you arrive, please familiarise yourself with:

- The location of the nearest radio car.
- The location of the nearest red flag point.
- How to contact Rally Control or the Chief Marshal in an emergency.
- The safety guidelines and the route layout in your information pack.

Wear your Motorsport UK marshal tabard at all times until stood down. Have warm clothing, waterproofs, food, drink, and a torch for dusk stages.

If you are unclear about any aspect of your post, contact the nearest radio operator or the Chief Marshal immediately.

4. UNDER-18 MARSHALS

Type	Permissions
Cadets (11–15)	Sign on with consent form and remain under direct adult supervision.
Young Marshals (16–17):	Sign on independently but receive age-appropriate duties.
Children <11	May not attend

5. KEY CONTACTS

Date	Time	Activity
Chief Marshal	Aaron Booth	07974 557245
Event Coordinator	Laura-Tuesday Brickwood	07751 492392



6. SAFETY CARS AND STAGE OPERATIONS

Before the first competitive car, a convoy of official and safety cars will travel through each stage. These vehicles will not use sirens or PA systems due to local noise restrictions. The stages remain *live* until the Sweeper/ Course Closing Car confirms they are clear.

If assigned to a red flag post, display your flag clearly as the safety cars pass. Use the FIA-specified hand signals to communicate:

ALL OK: Thumbs up raised above your head.

STOP – I NEED SUPPORT: Both arms raised in a cross above your head.

ALL OK	STOP I NEED SUPPORT
	

GENERAL CONDUCT

While on duty, stay alert and focused at all times. Avoid using mobile phones, taking photos, or posting on social media; your attention is essential to maintaining safety on the stage.

- Always wear your high-visibility marshal tabard while on stage.
- Remain at your assigned junction or post unless instructed to move.
- Keep your vehicle well clear of the stage and accessible for emergency evacuation.
- Be aware of changing stage configurations and check that your parking position remains safe throughout the day.
- Never stand in prohibited areas, box junctions, or outside bends.
- Use your whistle to alert others to approaching vehicles.
- Keep all non-competing vehicles off the live course.

If you encounter anyone who is not authorised to be on-site, report it immediately to the nearest radio operator or official, as the venue is closed to the public.

When delays occur, the nearest radio operator will provide updates. If delays exceed 20 minutes, an Interim Safety Car will drive through before restart.

IF AN INCIDENT HAPPENS

If an incident occurs, remember these key steps:

1. Stay calm – your own safety comes first.
2. Control the area – ensure spectators, service crew, or others remain well back.
3. Act as a lookout – one marshal watches for oncoming cars while others assess the situation.
4. Warn approaching cars using your whistle and/or the standard “Stop” signal if safe.
5. Display the SOS/OK board and triangle:
 - SOS board = competitor requires medical assistance.
 - OK board = crew is uninjured but may need recovery.
 - The warning triangle should be placed ~100m up-stage from the incident.
6. Report details immediately to your nearest radio post or by stopping the next competitor. Include:
 - Car number
 - Whether the stage is blocked or partially blocked
 - Whether medical or recovery assistance is required
7. Replace damaged stage furniture if it is safe to do so.

If the situation poses an immediate danger, contact the nearest radio car or Control using the event frequency. The Clerk of the Course and Event Safety Officer will then coordinate rescue and recovery response.

RED FLAG PROCEDURE

A red flag system operates at mandatory radio points only. Red flags will be issued by the organisers and must not be substituted by any other flags.

Only deploy the red flag when instructed by Control. When displayed, the flag must be held stationary (not waved) by a marshal in tabard. Upon seeing a red flag, competitors must immediately reduce speed to a controlled pace, remain alert for rescue vehicles, and follow marshal instructions until reaching the Stop line.

If you are issued with a red flag as part of your rally equipment but not assigned to a red flag location, do not deploy it unless directed by Control.

STAGE FURNITURE & COURSE MAINTENANCE

Marshals should maintain stage furniture (cones, bales, barriers) where safe to do so. If repairs are required:

- Post a lookout and use whistles to warn of approaching cars.
- Work quickly, never turn your back on the stage, and retreat immediately if unsafe.
- If unsafe to repair, notify the Stage Commander via radio for a possible stage hold.

At the end of each set of stages, the course may change configuration. Only begin adjustments once the Sweeper Car has passed and you have received permission via radio. Ensure all changes are completed at least 10 minutes before restart.

END OF EVENT / DE-RIGGING

After the final Sweeper Car passes and Control confirms stand-down, please assist with clearing your area:

- Consolidate and neatly stack all stage furniture.
- Collect tape without wrapping it around stakes.
- Report any damage or missing equipment to the Chief Marshal.

This greatly helps the organisers in post-event site clearance and is always appreciated.

PERSONAL SAFETY & EQUIPMENT HANDLING

When lifting or moving equipment, always use safe manual-handling techniques.

- Test the load's weight and stability before lifting.
- Keep the load close to your body and lift with your legs, not your back.
- Avoid twisting and use a second person for heavy objects.
- Ensure your route is clear before moving equipment.

Make sure you stay hydrated throughout the day and dress appropriately for the weather conditions, as you may be exposed to the elements for long periods. Remember to bring essential equipment such as a torch, gloves, high-visibility clothing, and any required personal protective equipment (PPE) to help you work safely and comfortably.

SPECTATOR CONTROL

This event is closed to the public, and no spectator areas are provided. Only authorised service crew and official guests may view the rally from the designated area near the service zone.

If any unauthorised persons are found elsewhere on the course:

- Politely but firmly instruct them to leave.
- If they refuse, report immediately to the Stage Commander or Safety Officer.
- The stage may be held or stopped if necessary to resolve the situation.

7. STAGE FURNITURE & MAINTENANCE

Maintain arrows, tape, cones, bales, and barriers. If damaged, rebuild only when safe:

- Post a lookout ~100 m up-stage
- Use whistles and shouts for warnings
- Never turn your back to oncoming traffic

If unsafe to repair, advise Radio Control / Stage Commander.

After the Sweeper Car passes and Control confirms stand-down, stack equipment neatly and collect tape (do not wrap around stakes).

8. TIME SCHEDULE AND SAFETY CAR ARRANGEMENTS

EVENT DAY SCHEDULE

Saturday 15th November 2025

The following table outlines the planned activities and key timings.

Start	Detail
06:30	Venue open for access
06:30 – 11:30	Official Signing On
07:00 – 12:00	Scrutineering
07:30 – 12:15	Competitor Signing On
08:30 – 11:30	Marshal Signing On
10:30	Venue closes for access
11:30 – 11:45	Marshals & Radio Crew Briefing
12:00 – 12:05	Event Safety Officer & Chief Marshal drive stage
12:15 – 12:30	Competitor Briefing
12:25	Stages opened by Deputy Clerk of the Course
12:40 – 12:45	Clerk of the Course & Stewards drive stage
12:45 – 12:50	Safety Car enters stage
12:57	First car due at MTC1
13:00	Car 1 Starts SS1
14:58	Deputy Clerk of Course & Stewards Inspection after SS3
16:42	Deputy Clerk of Course & Stewards Inspection after SS5
18:45	Last car enters MTC2

Sunday 16th November

The following table outlines the planned activities and key timings.

Start	Detail
06:30	Venue open for access
07:00 – 08:00	Trophy Rally Scrutineering
07:30	Venue closes for access
06:45	Marshals Signing On
08:20	Event Safety Officer & Chief Marshal Drive Stage
08:30	Stages Opened by Clerk of the Course
08:45	Deputy Clerk of the Course & Stewards Drive Stage
08:57	First car due at MTC 3
09:00	First car starts SS6
11:35	Deputy Clerk of Course & Stewards Inspection after SS8
12:30	First car starts SS9
13:15	Deputy Clerk of Course & Stewards Inspection after SS9
13:30	First car starts SS10
15:55	Last car finishes event
16:00	Deputy Clerk of Course & Stewards Inspection after SS12
16:05	Provisional Results
16:35	Results go final
16:40	Awards presentation as soon as results go final.
17:30	Venue Closes

While every effort will be made to adhere to this schedule, timings may be adjusted at the discretion of the Clerk of the Course or Event Safety Officer for operational or safety

SAFETY CAR OPERATIONS

Due to the venue's layout and the fact that it is a closed-road event on private land with no general spectators permitted, a "0 Car" immediately preceding the first competitor is not required.

Instead, a structured Safety Car sequence will operate as follows:

Safety Car Deployment

- A Safety Car equipped with flashing beacons, will complete a full inspection before the start of each set of stages (1, 4, 6, 9 and 10).
- This vehicle will verify that all marshals, signage, barriers, and safety features are in place and that the stage is safe for live competition.
- The Safety Car team will confirm stage readiness to the Clerk of the Course via Radio Control.

Interim Safety Car

If a delay of more than 20 minutes occurs, an Intermediate Safety Car will be deployed to drive through the stage.

Its purpose is to:

- Advise all personnel that the stage will soon restart.
- Confirm that all posts and safety positions remain manned and ready.
- At the discretion of the Clerk of the Course or Safety Officer, the Interim Safety Car may use a shortcut section of the route if the stage overlaps or loops. In some cases, and where authorised, the first competing car may be allowed to enter the stage before the Intermediate Safety Car exits the full route.

Sweeper Car

At the end of each block of stages (3, 5, 8, 9 and 10), a Sweeper Car will drive the course to confirm that no competing vehicles remain on stage.

Once complete:

- The Sweeper will notify Control via radio that the stage is clear.
- Marshals and officials will be advised they may begin to alter or dismantle stage furniture.
- Note: The Sweeper may complete partial laps (e.g., 1.5 circuits) and may traverse certain sections twice to ensure full coverage.
- After Stage 5 on day one, and Stage 12 on day two, all marshals will be notified that they may stand down and depart the venue.

SUMMARY

The event operates to a structured and disciplined time plan that ensures both the smooth flow of competition and the safety of all participants.

Adherence to these timings and communication procedures is essential to maintain MSUK compliance and the safe, professional execution of the event.

9. END OF STAGE

- Remain in position until Sweeper Car and Control give stand-down.
- Dismantle stage furniture where possible and leave tidy piles.
- Exit following stage direction only – never drive wrong-way on stage.
- Return borrowed tabards and report incidents or damaged equipment to the Chief Marshal.

10. AFTER THE EVENT

Thank you again for volunteering your time and expertise. Your contribution is vital to the safe running of the Challenger Stages 2025.

Please drive carefully when leaving the venue, following stage direction only, and assist with packing up if you are able.

We hope you enjoy a safe and rewarding day's motorsport and look forward to seeing you at future events.

The Challenger Stages 2025 Organising Team