COACH CARD SUBMISSION DEADLINES FOR CASC 2023

Please take note of the rules below governing coach card submission deadlines for the 2023 Canadian Championships. They have been designed to ensure maximum fairness while keeping the competition running smoothly as we all learn how to deal with the new system.

All coach cards must be uploaded to Dropbox using your club's Dropbox File Request before Friday, May 5, at 5pm EDT.

All these coach cards will be imported into the scoring system **and considered final**, except in the 3 cases below:

Medical Issue

Clubs who need to change a coach card because of a medical issue *that prevents them from performing a routine as per submitted coach card* will be allowed to change their coach card up to 2 hours before the start of a session (when events are grouped together, like senior and junior solo tech and senior mixed duet on May 8, for example, they are considered as a single session starting at the time of the first event). These changes will need to be approved by the event Chief Referee.

Changes between Prelims and Final

Clubs will be allowed to change their coach cards between prelims and finals but will need to respect the deadlines below. Note that if you don't upload a new card for finals, we will just use your card from the preliminary event.

There will be no exceptions to the deadlines: the Dropbox timestamp will be used to determine submission time and anything over the deadline will be disregarded.

Finals – Junior Team Tech	May 9	13:00
Finals – Junior Duet Free	May 11	14:00
Finals – Youth Solo	May 11	17:00
Finals – Junior Solo Free	May 12	17:00
Finals – Youth Duet	May 12	17:00
Finals – Junior Team Free	May 13	11:00
Finals – Youth Team	May 13	11:00

Last resort desperation move

Clubs who want to change coach cards for reasons other than the 2 above will be allowed to do so no later than 20:00 the night before an event, but will need to pay a $100 fine to do so.

New coach cards will always need to be submitted by uploading to Dropbox via your file request link, and file names should NEVER be changed from the names given by the ISS Coach card software. Exact details on how we will be asking to be notified will follow soon.